RICHLAND PUBLIC FACILITIES DISTRICT
REACH, 1943 COLUMBIA PARK TRAIL, RICHLAND
MONDAY, MARCH 4, 2019 MEETING TIME: 9:00 A.M.

WORKSHOP: #03-01

MINUTES

CALL TO ORDER
President Dan Boyd called the meeting to order at 9:00 a.m.

ROLL CALL
MEMBERS
Dan Boyd, President Present
Bill King, Vice President Present
Shirley Long, Secretary/Treasurer Present
Veronica Kenney Excused
Miriam Kerzner Excused

LIAISONS
City Council Liaison: Phillip Lemley Present
The Reach Foundation: Steve Simmons, Interim Excused
Alternate Council Liaison: Sandra Kent Absent

STAFF
Rosanna Sharpe, Executive Director
Dianna Millsap, Executive Assistant
Sherri Fluaitte, Finance Manager

APPROVAL OF AGENDA

Mr. King moved and Mr. Boyd seconded a motion to approve the March 4, 2019, Richland PFD Workshop agenda as presented

Motion Carried

WORKSHOP ITEM
- Strategic Initiatives Workshop - Agenda

ADJOURNMENT

Ms. Long moved and Mr. King seconded a motion to adjourn

Motion Carried

The workshop adjourned at 3:00 p.m.

Prepared by: Dianna Millsap
Reviewed by [Signature]

1
The REACH Museum  
Strategic Objectives Workshop  
March 4, 2019  
9:00AM - 4:00PM  
Multipurpose Room, REACH Museum

Workshop Goals:
- Review Retreat and Formally Adopt Mission, Vision and Values Statements
- Refine Goals and Fully develop Strategic Objectives for each Goal
- Identify outcomes, measures, responsibilities, costs, and timeline for each
- Establish milestones for each Goal
- Assign responsibilities for further work
- Review timeline for drafts, comment, and final approval

**AGENDA**

<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
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<tbody>
<tr>
<td>9:00AM</td>
<td>Introductions/Review of Retreat/Preview of Workshop</td>
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<tr>
<td>9:15AM</td>
<td>Review and Adoption of Mission, Vision and Values Statements (All)</td>
</tr>
<tr>
<td>9:30AM</td>
<td>Review of Top Goals (All)</td>
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<td>9:45AM</td>
<td>Break</td>
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<tr>
<td>10:00AM</td>
<td>Develop and Rank Strategic Objectives and Establish Milestones (Breakout groups by Goal)</td>
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<td>11:30AM</td>
<td>Report Out Ranked Strategic Objectives and Milestones (All)</td>
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<tr>
<td>Noon</td>
<td>Lunch</td>
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<tr>
<td>12:30PM</td>
<td>Finalize outcomes, measures, responsibilities, costs, timelines (Groups)</td>
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<tr>
<td>1:30PM</td>
<td>Report on Strategic Objectives (All)</td>
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<tr>
<td>2:30PM</td>
<td>Break</td>
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<tr>
<td>2:45PM</td>
<td>Links to Current Programs and Activities (Breakout groups by Goal)</td>
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<td>3:15PM</td>
<td>Reality Check/Unresolved Questions/What Does Not Fit? (All)</td>
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<td>3:30PM</td>
<td>Next Steps/Wrap-up (All)</td>
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<tr>
<td>3:45PM</td>
<td>Evaluation of Workshop (All)</td>
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