

**RICHLAND PUBLIC FACILITIES DISTRICT  
REACH, 1943 COLUMBIA PARK TRAIL, RICHLAND  
MONDAY, MARCH 4, 2019 MEETING TIME: 9:00 A.M.**

**WORKSHOP: #03-01**

**MINUTES**

**CALL TO ORDER**

President Dan Boyd called the meeting to order at 9:00 a.m.

**ROLL CALL**

**MEMBERS**

Dan Boyd, President	Present
Bill King, Vice President	Present
Shirley Long, Secretary/Treasurer	Present
Veronica Kenney	Excused
Miriam Kerzner	Excused

**LIAISONS**

City Council Liaison: Phillip Lemley	Present
The Reach Foundation: Steve Simmons, Interim	Excused
Alternate Council Liaison: Sandra Kent	Absent

**STAFF**

Rosanna Sharpe, Executive Director  
Dianna Millsap, Executive Assistant  
Sherri Fluaitte, Finance Manager

**APPROVAL OF AGENDA**

Mr. King moved and Mr. Boyd seconded a motion to approve the March 4, 2019, Richland PFD Workshop agenda as presented

Motion Carried

**WORKSHOP ITEM**

- Strategic Initiatives Workshop - Agenda

**ADJOURNMENT**

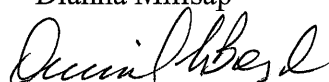
Ms. Long moved and Mr. King seconded a motion to adjourn

Motion Carried

The workshop adjourned at 3:00 p.m.

Prepared by: Dianna Millsap

Reviewed by:



**The REACH Museum**  
**Strategic Objectives Workshop**  
**March 4, 2019**  
**9:00AM - 4:00PM**  
**Multipurpose Room, REACH Museum**

**Workshop Goals:**

- **Review Retreat and Formally Adopt Mission, Vision and Values Statements**
- Refine **Goals** and Fully develop **Strategic Objectives** for each Goal
- Identify **outcomes, measures, responsibilities, costs, and timeline** for each
- **Establish milestones for each Goal**
- **Assign responsibilities** for further work
- **Review timeline** for drafts, comment, and final approval

**AGENDA**

9:00AM	Introductions/Review of Retreat/Preview of Workshop
9:15AM	Review and Adoption of Mission, Vision and Values Statements (All)
9:30AM	Review of Top Goals (All)
9:45AM	<b>Break</b>
10:00AM	Develop and Rank Strategic Objectives and Establish Milestones (Breakout groups by Goal)
11:30AM	Report Out Ranked Strategic Objectives and Milestones (All)
Noon	<b>Lunch</b>
12:30PM	Finalize outcomes, measures, responsibilities, costs, timelines (Groups)
1:30PM	Report on Strategic Objectives (All)
2:30PM	<b>Break</b>
2:45PM	Links to Current Programs and Activities (Breakout groups by Goal)
3:15PM	Reality Check/Unresolved Questions/What Does Not Fit? (All)
3:30PM	Next Steps/Wrap-up (All)
3:45PM	Evaluation of Workshop (All)