

**RICHLAND PUBLIC FACILITIES DISTRICT
REACH, 1943 COLUMBIA PARK TRAIL, RICHLAND
THURSDAY, APRIL 15, 2021 MEETING TIME: 5:30 P.M.**

Note: Governor Inslee's Proclamation 20-28 prohibits public meetings from being conducted in person. For this meeting, the Richland Public Facilities District will meet remotely and only take action on necessary and routine matters or matters necessary to respond to the COVID-19 outbreak until such time as regular public participation is possible. The public may attend this meeting remotely as provided at www.visitthereach.org. Public attendance by audio only. Effective June 1 the governor's prohibition on taking "action" was removed by proclamation 20-28.4.

REGULAR MEETING: #04-21

MINUTES

CALL TO ORDER

Vice President Bill King called the meeting to order at 5:30.

ROLL CALL

MEMBERS

Dan Boyd, President	Present
Bill King, Vice President	Present
Shirley Long, Secretary/Treasurer	Excused
Veronica Kenney	Present
Miriam Kerzner	Present

LIAISONS

City Council Liaison: Phillip Lemley	Present
Reach Foundation: Steve Simmons	Absent

STAFF

Rosanna Sharpe, Executive Director	Present
Dianna Millsap, Executive Assistant	Present
Sherri Fluaitte, Finance Manager	Present

APPROVAL OF AGENDA

Ms. Kenney moved and Ms. Kerzner seconded a motion to approve the April 15, 2021, Richland PFD Agenda as presented

Motion Carried 3-0 (Mr. Boyd not present for vote)

APPROVAL OF CONSENT AGENDA

Ms. Kerzner moved and Ms. Kenney seconded a motion to approve the April 15, 2021, Richland PFD Consent Agenda as presented

Motion Carried 3-0 (Mr. Boyd not present for vote)

COMMITTEE/LIAISON COMMENTS

- City Council – Phil Lemley

Mr. Lemley provided a city update on the status of COVID-19 and vaccinations. The city is doing everything it can to prevent a move backwards. Mr. Lemley stated that he has been working at the vaccination site the last three weeks; it has been a full house. With the age lowered to 16 and above it could be busy at the site. No decision made regarding the City Manager position, which ultimately decided by December 31, 2021.

- Reach Foundation – Steve Simmons – Absent

Mr. King informed members that the Reach Foundation did not meet in April, nothing new to report.

PUBLIC COMMENTS

None

REPORTS AND CORRESPONDENCE

- Executive Director Report – Rosanna Sharpe

Ms. Sharpe provided highlights of the Executive Director's report:

- The REACH reopened April 2, the first weekend we had modest but healthy admissions compared to 2019. Last weekend was a remarkable weekend: Friday 90, Saturday 40 and Sunday 30, several visitors from out of town. Definitely high numbers for this time of year compared to 2019. Ms. Schafer added that education staff are providing interpretive programs regularly on the weekends. Ms. Millsap reported an uptick in event rental inquiries. The cruise lines are preparing to return in May.
- Shuttered Venues Operating Grant Update – the application process launched at midnight on April 8. Shortly after launch the portal crashed. Inundated with people trying to access the website, not designed for thousands of people at the same time. An email from the Small Business Association stated that until further notice the portal would be closed. Ms. Sharpe will share, as she learns more.
- The REACH has received good coverage in the press the last couple of months thanks to Pauline, her team and their partnerships. Links to two press releases provided to members. Ms. Schafer added it has been good working with KNDU in particular, thoughtful coverage. Ms. Sharpe informed members that the Tri-City Herald Progress Report is due out in May, a good communication tool for the community.
- The Benton PFD meeting is next week. Ms. Sharpe will submit a proposal for of the \$60,000 set aside funds. COVID related items include additional laundering expense to help with cleaning rags, towels, and mops, 75% of Ms. Colleran's position as a COVID responder, take down of stage cover amphitheater that allows for more outdoor programming, replacement lights for the parking lot, and performance boosting for our WIFI so education team has better access in the museum.

BUDGET COMMITTEE

- 631 Debt Service Fund Transfer Request

Mr. Boyd pointed out the Cash Flow report provided by Ms. Fluaite. The 631 Debt Service fund report from the city accounting department at the end of March shows cash available for our use \$211,594. Ms. Fluaite is asking for a \$50,000 transfer now rather than clearing out the checking account and transferring from the savings account. It is about a 10-day process for a debt service transfer to be completed.

Mr. Boyd moved and Ms. Kenney seconded a motion to authorize \$50,000 transfer from the 631 Debt Service Fund

Motion Carried 4-0

NEW BUSINESS

None

OLD BUSINESS

None

UNSCHEDULED

Ms. Sharpe reported that Senator Murray's office has sent information to stakeholders regarding the President Biden's administration infrastructure bill. There are conversations now in the state about the bill and what it means. There are different funding categories for bricks and mortar projects. Diahann Howard, Executive Director, Port of Benton, contacted Ms. Sharpe to set a meeting to discuss. Ms. Sharpe feels that Port of Benton will be seeking infrastructure funds to create permanent housing for the Hanford collection, which is currently stored in a rented facility. Ms. Howard may be seeking letters of support for the project. Ms. Sharpe will meet with Ms. Howard to discuss the scope of her project and other projects being considered and will report to the board.

Members discussed the Richland PFD seeking infrastructure funds. Mr. King suggested that if Senator Murray is looking for projects the board should think about joining forces with the McBones group and the Burke Museum, providing a venue that would address natural history. Ms. Kerzner stated that this is a great time to revisit ideas about expanding; going through the process is valuable. Ms. Sharpe brought forward the idea of temporary gallery space, in terms of us reopening trying to get people to revisit the museum, having good permanent exhibits is not enough. A large rotating space for changing attractions to energize the museum in new ways. The Building for the Arts funding cycle is also a possible funder, they are looking for projects on the east side of Washington.

Mr. King reported that he attended the Arts Center Task Forces facility meeting. They are finishing a revised site plan for the facility. ACTF is hoping to bring the revised site plan to the Richland PFD in the next couple of months for review.

NEXT MEETING SCHEDULE

The next Richland PFD meeting is May 20, 2021.

EXECUTIVE SESSION

None

ADJOURNMENT

Ms. Kenney moved Ms. Kerzner seconded a motion to adjourn

Motion Carried 4-0

President Boyd adjourned the regular meeting at 6:25 p.m.

Prepared by: Dianna Millsap

Reviewed by

*Approved as presented
at the May 20, 2021
Richland Public Facilities
District meeting.*