

**RICHLAND PUBLIC FACILITIES DISTRICT
REACH, 1943 COLUMBIA PARK TRAIL, RICHLAND
THURSDAY, JULY 22, 2021 MEETING TIME: 5:30 P.M.**

Note: Governor Inslee's Proclamation 20-28 prohibits public meetings from being conducted in person. For this meeting, the Richland Public Facilities District will meet remotely and only take action on necessary and routine matters or matters necessary to respond to the COVID-19 outbreak until such time as regular public participation is possible. The public may attend this meeting remotely as provided at www.visitthereach.org. Public attendance by audio only. Effective June 1 the governor's prohibition on taking "action" was removed by proclamation 20-28.4.

REGULAR MEETING: #07-21

MINUTES

CALL TO ORDER

President Dan Boyd called the meeting to order at 5:30.

ROLL CALL

MEMBERS

Dan Boyd, President	Present
Bill King, Vice President	Present
Shirley Long, Secretary/Treasurer	Present
Veronica Kenney	Present
Miriam Kerzner	Present

LIAISONS

City Council Liaison: Phillip Lemley	Excused
Reach Foundation: Steve Simmons	Absent

STAFF

Rosanna Sharpe, Executive Director	Present
Dianna Millsap, Executive Assistant	Present
Sherri Fluaitte, Finance Manager	Present

APPROVAL OF AGENDA

Mr. King moved and Ms. Kerzner seconded a motion to approve the July 22, 2021, Richland PFD Agenda as presented

Motion Carried 5-0

APPROVAL OF CONSENT AGENDA

Ms. Kenney moved and Mr. King seconded a motion to approve the July 22, 2021, Richland PFD Consent Agenda as presented

Motion Carried 5-0

COMMITTEE/LIAISON COMMENTS

- City Council – Phil Lemley - Excused

- Reach Foundation

Mr. Dunwoody, Treasurer, Reach Foundation, reported that plans for the Day's Pay fundraiser are proceeding. Funds available for potential transfer from the annuity to the Richland PFD is an item for discussion at the August Reach Foundation meeting.

PRESENTATION

Rotary Project – Bill Dunwoody

Mr. Dunwoody, Tri-Cities Sunrise Rotary, is co-chair of the rotary district's peacebuilder action team. Mr. Dunwoody presented a project for member's consideration, a collaboration between the Richland PFD and rotary clubs, to place a peace pole at the REACH, which includes planting Ginkgo tree seedlings from offspring of trees that survived Hiroshima or Nagasaki. This provides an opportunity to create a permanent display that promotes peace, tells history, and how as an organization we can mend and look to a peaceful relationship. Mr. Dunwoody will present the project at the rotary district conference held in the Tri-Cities in 2023.

The peace pole is 7-sided obelisk, representing seven continents. Each side imprinted with the phrase "May Peace Prevail on Earth", in up to 14 languages. The rotary will manage special fundraising opportunities for the peace pole, tree, maintenance, pathway and plaques. The REACH will provide a permanent outdoor space for the display.

Board members in agreement that the Richland PFD pursue this project.

PUBLIC COMMENTS

None

REPORTS AND CORRECSPONDENCE

- Executive Director's Report – Rosanna Sharpe

Ms. Sharpe provided highlights of the Executive Director's Report:

- Holding steady on the operational plan. July admission numbers are good. The statistics are good given that the museum is only open three days a week. In addition, a good indicator is the need to replenish merchandise in the store.
- Additional documents, financial statements for profit and loss, requested regarding our Shuttered Venues Operating Grant application. Ms. Fluaite prepared the documents, Mr. Boyd signed, and they are submitted. Hoping to hear from them shortly.
- I have asked that Ms. Millsap and Ms. Colleran evaluate how best to utilize Ms. Colleran's time now that Covid restrictions lessened; support the event rentals, cruise line visitors and other group reservations.
- The Benton PFD meeting scheduled for last Tuesday rescheduled, waiting for their decision on the set aside funds.
- Ms. Schafer provided a report from the education department:
 - Partnership discussions have restarted with the Girl Scout program, merit badge day at the REACH. Previously planned for spring 2020, now tentatively in January. STEM programs offered specifically for girls throughout the northwest region at several different scouting levels.
 - Ms. Schafer is collaborating with National Park Service, a sub-award EPA grant that covers crayfish study going on throughout the Pacific Northwest. Building programs around that study to create new programming for summer camps and when visiting schools. Teaching ecology through crayfish.

- NASA has selected the REACH as host for programs and events around the launch of the new James Webb telescope. Ms. Schafer will meet with someone from NASA to discuss providing the resources for putting together programs, connecting some of the science going on locally. For use in classroom programs and field trips and possibly an event at the REACH next year.
- Utilization of the REACH Name
Ms. Sharpe reported that the Kennedy Center multi-million dollar complex adjacent to their original facility, The REACH at the Kennedy Center for the Performing Arts. Ms. Sharpe's concern is ownership of the REACH name and what that does in terms of us establishing our identity and questioned what is done to protect the name for the REACH Museum. Ms. Sharpe has asked that Ms. Mosely research the name. At this time, Ms. Mosely does not seem to think it as an issue but she will research and get back to Ms. Sharpe.

BUDGET COMMITTEE

None

NEW BUSINESS

None

OLD BUSINESS

- In-Person Richland PFD Meetings

Mr. Boyd opened for discussion attorney Dan Hultgren's suggestion that the Richland PFD go back to in-person meetings, but also, as required, to continue to provide electronic capability to attend by Zoom to members of the public. Mr. Boyd recommends moving back to in-person meetings. Providing public attendance by Zoom would work best in the multipurpose room for those that choose to attend electronically. As presiding officer, Mr. Boyd will attend in-person. Members that prefer to attend electronically have the option.

Ms. Long questioned if the Richland PFD can establish criteria for in-person attendance. Public that choose to attend in-person will be required to wear a mask. A portion of the multipurpose room will be set for public attendance seating.

After discussion members in agreement to return to in-person meetings with option to attend by Zoom and that, the board will continue to meet on a monthly basis rather than quarterly.

Mr. Boyd summarized that the Richland PFD will start next month in-person meetings. If a situation arises, members will use the Zoom link for the meeting. Ms. Sharpe mention that this discussion is timely; other places are having similar conversations to sort out how to move back into a more normal way of conduction business. A good stepping-stone for us to eventually get back to our regular program

UNSCHEDULED

Ms. Fluaitte provided an update on Basin Pacific Insurance. Mr. Hanson contacted Ms. Fluaitte to inform her that he had found a different cyber insurance, which will save an additional \$2,000 a year. Ms. Fluaitte will contact Mr. Hanson to find out who needs to sign the main application.

Mr. Boyd reminded members that the board would revisit officer positions after Ms. Long's vacancy is filled.

NEXT MEETING SCHEDULE

The next Richland PFD meeting is August 19, 2021.

EXECUTIVE SESSION

None

ADJOURNMENT

Ms. Kerzner moved Ms. Kenney seconded a motion to adjourn

Motion Carried 5-0

President Boyd adjourned the regular meeting at 6:30 p.m.

Prepared by: Dianna Millsap

Reviewed by

*Approved as presented
9/16/2021 Richland
Public Facilities District
regular meeting*